



EU-GaNoM Staff Training Week

2–5 June 2025, Kalmar Campus

(online-preparatory meeting 12 May, 14.00–15.30, onsite staff training week 2–5 June, online-follow-up-meeting after STW)



Co-funded by
the European Union

Linnaeus University 

On-site staff training programme

(final programme)

Monday 2 June – Steering Group Committee Meeting

08.30–09.30 EU-GaNoM Steering Group meeting.
(NB: for Steering Group Members only).
📍 *House Forma, Krita 1036*

Monday 2 June – Focus: HEU Pillar II

09.30–10.00 Registration + Swedish fika (tea/coffee break).
📍 *Open Space, House Forma*

10.00–10.30 Welcome to Linnaeus University, Vice-Rector for Internationalisation. Introduction to the week, Head of external relations.
📍 *House Forma, Krita 1036*

10.30–11.15 Introduction to the European research and innovation and training funding programme HEU, and to Pillar II (Global Challenges) (thematic clusters, RIA, IA, CSA). Linnaeus University.
📍 *House Forma, Krita 1036*

11.15–11.30 Break.

11.30–12.15 Introduction to HEU Pillar II (Global Challenges) – continued with prep for workshops. Linnaeus University.
📍 *House Forma, Krita 1036*

12.15–12.30 Group photo.

12.30–13.45 Organised lunch + short campus walk.
📍 *House Culmen, 9th Floor Stormaren*

13.45–15.00 Group I Parallel Workshop HEU Pillar II (Global Challenges) – setting up a proposal, proposal delivery, follow-up. Lead: Nantes University.
📍 *House Radix, Ra0085*

13.45–15.00 Group II Parallel Workshop HEU Pillar II (Global Challenges) – setting up a proposal, proposal delivery, follow-up. Lead: Linnaeus University.
📍 *House Forma, Krita 1036*

15.00–15.30 Tea/Coffee Break.
📍 *Open Space, House Forma*

15.30–17.00 Summing-up – HEU Pillar II – support needs, gaps in support (open discussion). Leads from Group I and Group II workshops, all participants. Experiences from researchers.
📍 *House Forma, Krita 1036*

19.00 Welcome Dinner (at own cost).
📍 *Slottshotellet*

Tuesday 3 June – Focus: Erasmus+ KA2

- 09.15–09.30 Agenda for today – Erasmus+ Key Action 2. Nantes University + Taras Shevchenko National University of Kyiv.
📍 *House Forma, Krita 1036*
- 09.30–10.15 Introduction to the Erasmus+ programme, with focus on Key Action 2 (Cooperation Partnerships, Capacity Building in Higher Education, Jean Monnet Actions). Nantes University + Taras Shevchenko National University of Kyiv.
📍 *House Forma, Krita 1036*
- 10.15–10.45 Tea/Coffee break.
📍 *Open Space, House Forma*
- 10.45–12.00 Introduction to the Erasmus+ programme – 1°Consortia, activities and funding rules in KA2 projects, 2°Designing a KA2 project, 3°Tips for writing project proposals – evaluators' perspective, 4°Questions and Answers. Nantes University, University of Tirana + University of Murcia.
📍 *House Forma, Krita 1036*
- 12.00–13.00 Lunch (own cost).
- 13.00–14.30 Group I Parallel Workshop Erasmus+ (KA2) – Cooperation partnerships project planning: how to plan an Erasmus+ project? Lead: Nantes University.
📍 *House Forma, Krita 1036*
- 13.00–14.30 Group II Parallel Workshop Erasmus+ (KA2) – Cooperation partnerships project planning: how to plan an Erasmus+ project? Lead: University of Murcia.
📍 *House Forma, Business Lab*
- 14.30–15.00 Tea/Coffee break.
📍 *Open Space, House Forma*
- 15.00–16.30 Synthesis of workshops – Presentation of group projects (vote for the best project + prizes). Leads from Group I and Group II Workshops, all participants. Experiences from researchers.
📍 *House Forma, Krita 1036*
- 16.30–18.15 Optional: Walk to Kalmar Castle with guided tour of the Castle.

Wednesday 4 June – Focus: MSCA

- 09.15–09.30 Agenda for today – Horizon Europe Pillar I, Marie Skłodowska Curie Actions (MSCA). Taras Shevchenko National University of Kyiv.
📍 *House Forma, Krita 1036*
- 09.30–10.15 Introduction to the HEU Pillar I MSCA programme, including Postdoctoral Fellowships, Doctoral Networks. Taras Shevchenko National University of Kyiv.
📍 *House Forma, Krita 1036*
- 10.15–10.45 Tea/Coffee break.
📍 *Open Space, House Forma*
- 10.45–12.00 Introduction to the HEU Pillar I MSCA programme – cont. with prep for workshops. Taras Shevchenko National University of Kyiv.
📍 *House Forma, Krita 1036*

- 12.00–13.00 Lunch (own cost).
- 13.00–14.30 Group I Parallel Workshop HEU Pillar I MSCA – Postdoctoral Fellowships, Doctoral Networks. Lead: Taras Shevchenko National University of Kyiv.
📍 *House Forma, Krita 1036*
- 13.00–14.30 Group II Parallel Workshop HEU Pillar I MSCA – Postdoctoral Fellowships, Doctoral Networks. Lead: Nantes University.
📍 *House Forma, Business Lab*
- 14.30–15.00 Tea/Coffee break.
📍 *Open Space, House Forma*
- 15.00–16.30 Summing-up – HEU Pillar I MSCA: support needs, gaps in support (open discussion). Leads from Group I and Group II Workshops, all participants. Experiences from researchers.
📍 *House Forma, Krita 1036*
- 16.40–17.30 Optional: City Walk. Start from Tourist office.

Thursday 5 June – Focus: Project Management & Impact

- 09.15–09.30 Agenda for today – Post Award / Project Management. Linnaeus University.
📍 *House Forma, Krita 1036*
- 09.30–10.15 Part I – HEU Pillar II: Project coordination including research and financial management, audits, personnel and other eligible costs, continuous and periodic reporting on SyGMA. Linnaeus University, Nantes University + University of Murcia.
📍 *House Forma, Krita 1036*
- 10.15–10.45 Tea/Coffee break.
📍 *Open Space, House Forma*
- 10.45–12.00 Part II – Erasmus+ KA2: Tips and challenges of managing a project (partnership agreements, consortium management, problem-solving, interaction with funding bodies etc.). University of Murcia + Nantes University.
📍 *House Forma, Krita 1036*
- 12.00–13.00 Lunch.
- 13.00–14.15 Impact and Innovation – The Impact Canvas. Linnaeus University.
📍 *House Forma, Krita 1036*
- 14.15–14.45 Tea/Coffee break.
📍 *Open Space, House Forma*
- 14.45–16.00 Discussions and Wrap-up: What have we learned? Evaluation of the week and plans of action for the future and online follow-up. Leads: Nantes University + Linnaeus University, all participants.
📍 *House Forma, Krita 1036*
- 19.00 Farewell Dinner (at own cost).
📍 *Söderport (Slottsvägen 1)*

Thursday 5 June – Steering Group Committee Meeting

- 16.00–17.00 EU-GaNoM Steering Group meeting.
(NB: for Steering Group Members only).
📍 *House Forma, Krita 1036*